

2012 Exam Schedule

ABC Exams are held at conferences of the ABC sponsors, the American Bankruptcy Institute (ABI) and the Commercial Law League of America (CLLA) in addition to other industry conferences. Please check the exam date you wish to register for:

	Date	City	Event/Location	Registration Deadline
☐	April 19, 2012	National Harbor, MD	ABI 30 th Annual Spring Meeting Gaylord National Resort & Convention Center	3/29/2012
☐	April 26, 2012	San Antonio, TX	NACBA 20 th Annual Convention Marriott San Antonio Rivercenter	4/5/2012
☐	May 3, 2012	Chicago, IL	82 nd Annual CLLA Chicago Meeting Westin on Michigan Avenue	4/12/2012
☐	June 7, 2012	Traverse City, MI	ABI Central States Bankruptcy Workshop Grand Traverse Resort	5/17/2012
☐	July 11, 2012	New Orleans, LA	NACTT 47 th Annual Seminar New Orleans Marriott	6/20/2012
☐	July 12, 2012	Bretton Woods, NH	ABI 19 th Annual Northeast Bankruptcy Conference Omni Mount Washington Resort	6/21/2012
☐	July 25, 2012	Amelia Island, FL	ABI 17 th Annual Southeast Bankruptcy Workshop The Ritz-Carlton Amelia Island	7/3/2012
☐	August 2, 2012	Cambridge, MD	ABI 8 th Annual Mid-Atlantic Bankruptcy Workshop Hyatt Regency Chesapeake Bay	7/12/2012
☐	September 13, 2012	Las Vegas, NV	20 th Annual Southwest Bankruptcy Conference Four Seasons Las Vegas	8/23/2012
☐	October 24, 2012	San Diego, CA	86 th Annual NCBJ Conference San Diego Marriott Marquis & Marina	10/3/2012
☐	November 1, 2012	Amelia Island, FL	2012 NACBA Fall Workshop The Ritz-Carlton Amelia Island	10/11/2012
☐	November 8, 2012	New York, NY	92 nd Annual CLLA New York Meeting New York Sheraton Hotel & Towers	10/18/2012
☐	November 29, 2012	Tucson, AZ	ABI 24 th Annual Winter Leadership Conference JW Marriott Star Pass Resort & Spa	11/8/2012

All exams begin at 9:00 unless otherwise noted.

This form and any applicable examination fees** must be received by the American Board of Certification (ABC) in order to sit for the exam. To be eligible to register for the exam, the initial [Short Form Application](#) must be completed and accompanied by the application fee. Applicants may take the exam before completing the Long Form Application. Details on exam composition and sample exams can be found on www.abcworld.org. Applicants must successfully complete all sections of the certification examination by December 31 of the year following the date ABC received the applicant's initial Short Form Application.

Exam Scores: Exam scores are issued approximately 3-5 months following a test date. Scores are issued by mail and may not be transmitted by fax or over the phone.

Deadlines and Walk-ins: For those who do not register by the deadline, walk-ins are permitted. If you plan to walk-in, we suggest that you call ABC to make sure there have been no changes in the exam schedule. Only confirmed registrations are guaranteed. ABC reserves the right to cancel a scheduled exam.

Cancellations: The ABC must receive notification of cancellation in writing at least 10 business days prior to the exam. Failure to provide this notification will result in the loss of one of the two pre-paid seatings. We suggest upon cancellation, you choose another site from the exam schedule. Notifications can be sent directly to the ABC by fax to (319) 363-0127 or by e-mail to assistantdirector@abcworld.org.

Exam in Office: Examinees may request to take the exam in their office. For a fee of \$299, ABC may arrange for an exam proctor to come to your office. The exam-in-office is a special accommodation made for applicants when feasible. All requests may not be honored, and ABC reserves the right to deny any request.

To request an exam-in-office, this registration form along with the requested date must be received 20 business days prior to the requested exam date. Indicate the selected date below (weekends and holidays are excluded). ABC will issue written notice indicating if the request has been honored. There is a \$125 fee for cancellation if written notice of cancellation is received 5 business days prior to the exam date. If the exam is cancelled without a 3-business day notice, all exam fees are forfeited. No refunds are issued (in the event that an exam administrator cannot be located, the fee of \$299 will be returned). Exams will only be administered in office settings and cannot be administered in home offices. ABC reserves the right to deny scheduling of an exam-in-office if ABC cannot verify that a setting is appropriate for an exam administration. ABC is not responsible for locating sites for exam-in-office when one is not readily available. **ABC cannot guarantee accommodations for Exam-in-Office, and reserves the right to deny scheduling of any exam-in-office.**

*Deadline for guaranteed registration. Late registrations are accepted if accommodations are available.

**Fees: An exam fee of \$125 must accompany the exam registration. This fee is in addition to the application fee of \$495 that must be paid prior to sitting for the exam. If this is your second sitting (whether for the same or a second specialty), no fee is required. If this will be your third or higher sitting for the exam, please enclose a fee of \$125.00. The exam fee is in addition to the application fee previously paid. Registrations received after the deadline should include a late fee of \$25. Government employees receive a 50% discount on all fees except for exam-in-office fees.

Exam in Office

Please arrange for me to take the exam in my office. Enclosed is \$299. I would like to take the exam on the following date: _____ **Please provide 20 business days notice for scheduling.**

Payment

___ Exam fee \$125 ___ Exam in Office \$299

Amount: _____

Check payable to American Board of Certification is enclosed.

Please bill my credit card (we accept Visa, MasterCard and American Express).

Account No. _____

Cardholder: _____ Exp. _____

Applicant's Name: _____ SSN: _____

Firm: _____

Address: _____

Phone: _____ Fax: _____ e-mail _____

If Paying by Credit Card (Visa, MasterCard, or American Express only):

Cardholder Name: _____

Credit Card# _____ Expiration Date: _____

Signature _____

Please register me for:

- Business Bankruptcy Law Exam
- Consumer Bankruptcy Law Exam
- Creditors' Rights Law Exam
- Consumer Sub-Specialty Section Only
- Business Sub-Specialty Only

Retakes

- Multiple-Choice Exam (indicate type below)
____ Bankruptcy ____ Creditors' Rights
- Ethics Exam (indicate type below)
____ Bankruptcy ____ Creditors' Rights
- Business Sub-Specialty Section
- Consumer Sub-Specialty Exam
- Creditors' Rights Sub-Specialty Exam